

JESSICA YEN

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SELECTED EXPERIENCE

Freelance Writer and Editor

2015 – present

Grant writing: Write letters of intent/letters of inquiry and grant proposals for safety net clinics and health justice organizations. Work with staff to interpret guidelines, gather material and information necessary for a strong proposal, draft and finalize grant proposal, prepare application for submission. Develop logic models, evaluation metrics, and evaluation plans. Provide input on program design and budget, as needed.

Medical writing: Author case studies, literature summaries, and newsletter articles for clinics, health organizations, research centers, and non-profits. Develop outlines, conduct research, create content, synthesize multiple narratives, edit and revise for flow, content, and clarity.

Academic editing: Correct grammar and punctuation, improve flow and clarity, flag or rewrite ambiguous statements, correct non-idiomatic English usage (for non-native English speakers).

Developmental and substantive editing: Increase structural and organizational clarity for magazine articles, grant proposals, fiction, nonfiction, books, and screenplays. Develop themes, ideas, narratives. Make suggestions to improve flow, pacing, voice, clarity, narrative structure. Query authors for additional content or information. Provide in-text edits to improve style and tone: remove jargon, redundancies, tighten prose, flag clichés.

Oregon Primary Care Association

2014 – 2015

Social Determinants of Health Project Manager

Partner closely with the Senior Director of Innovation, Executive Director, Strategic Advisor & Special Projects Director, and Policy Director to define the organization's work around the social determinants of health, including how they impact advanced care models and payment models. Serve as point-person to participate in national workgroup to develop quantitative/qualitative social determinants of health assessment tool for community health centers. Researched best practices, conducted interviews, advised Oregon health centers on assessment methodologies.

Asian Americans for Community Involvement

2012 – 2013

Project Administrator

Managed \$2.7M grant to develop and deploy new workforce development model that partners community health centers and community colleges. Established new curriculum in a college climate where other courses had been cut. Co-wrote federal grant application to pilot new payment and service delivery models in primary care.

- Performed environmental scan and literature review of payment reform models. Co-authored grant project narrative and 3-year budget, developed program impact projections, calculated ROI.
- Oversaw project goals, timelines, deliverables. Year 1 milestones delivered ahead of schedule and under budget.
- Patient Care Navigation program developed and implemented at San Jose City College on 4-month timeline. Certificate approved by faculty senate in 4 months, an approval process which typically takes 12-18 months.
- Conducted interviews with physician practices to assess ACA readiness, use of PCMH principles in workflows.

North East Medical Services

2010 – 2012

Project Manager

Led Population Management Committee in health system transformation of a 7-clinic community health center; center achieved top 10% nationwide for cancer screening rates, diabetes testing rates, diabetes control.

- Built and led multi-stakeholder committee: led strategic planning, built consensus around policies and initiatives.
- Researched evidence-based interventions, best practice population management models in safety net clinics.
- Program monitoring/evaluation: defined metrics, conducted qualitative and quantitative analysis.

- Collaborated closely with clinician workgroup to develop and implement: 1) preventive health program, 2) chronic care management program. Defined new Medical Assistant and Health Coach job responsibilities, designed and implemented training program, competency assessments, new policies, best practice workflows.
- Scaling to impact: provided technical assistance to 5 other clinic sites to replicate pilot program.

Community Youth Center

2006 –2007

Project Coordinator

Coordinated education program that provided workshops on violence prevention to middle and high school students. Trained 8 Asian Pacific Islander high school students to deliver workshops: designed and delivered curriculum, supervised and mentored students. Led workshops in public high schools and with community members.

EDUCATION

Harvard School of Public Health

MS, Social and Behavioral Sciences, May 2010

University of California, Berkeley

BA, Chinese Language and Literature, May 2005

PUBLICATIONS

Yen, Jessica. *Relationship-Driven Integrated Care: A Case Study of Alaska's Southcentral Foundation.* ATTC Messenger, July 2015.

Yen JJ, Chen SC. Transforming Diabetes Care in an Underserved Asian Population: Best Practices in Translating Evidence-Based Interventions into Practice in a Community Health Center. Oral presentation, American Public Health Association 140th Annual Meeting, October 2012.

Glymour MM, **Yen JJ,** Kosheleva A, Moon JR, Capistrant BD, Patton KK. *Elevated Depressive Symptoms and Incident Stroke in Hispanic, African-American, and White Older Americans.* Journal of Behavioral Medicine, June 2011.

AWARDS and SKILLS

Phi Beta Kappa, UC Berkeley, 2005.

Fulbright Fellow, China, 2005-2006. Analyzed media portrayals and social status of Chinese ethnic minorities.

Language: Fluent in written and oral Chinese.